Information for PY25 Achievement Program

The Achievement Program recognizes 4-H participants who have outstanding accomplishments in the Kentucky 4-H Program.

4-H members must submit the required application and documentation to their county 4-H agent by the county deadline. Table 1 includes the requirements for each Achievement Level.

Table 1. Requirements for each Level

Level	Requirements for that Level
Clover Level 1	• Be 10 years old by January 1, 2025 • Have a minimum of 25 points
Clover Level 2	• Be 11 years old by January 1, 2025 • Have a minimum of 50 points
Clover Level 3	• Be 12 years old by January 1, 2025 • Have a minimum of 75 points
Bronze	• Be 13 years old by January 1, 2025 • Have a minimum of 100 points • Have completed Bronze Profile Page
Silver	• Be 14 years old by January 1, 2025 • Have a minimum of 150 points • Have completed Silver Profile Page
Gold	• Be 15 years old by January 1, 2025 • Have a minimum of 200 points • Have completed Gold Profile Page
Emerald	• Have previously achieved Gold Achievement Level • Be 16 years old by January 1, 2025 • Have an updated application • Have a 3-5 minute video • Have two letters of recommendation2 • Have a cover letter and resume (these must be brought to the interview).

TIPS TO SHARE WITH APPLICANTS

- Save your application from year to year electronically, so you can refer back to and build upon your application each year.
- Explain each entry in all categories in a clear, concise manner.
- Do not count an event or activity more than once on the application.
- Review your application for mistakes. (Review for misspellings, punctuation, and grammatical errors.)
- Adjust proper printer settings when printing the application, making sure that no items are left off and the application printed correctly.
- Insert additional lines as needed in categories. Note: there is not a page number limit.

EMERALD INFORMATION

Emerald Award Winners are exemplary 4-Hers who have embraced the hands-on, learn-by-doing opportunities available to them through the Kentucky 4-H Youth Development Program. An Emerald Award Winner is a well-rounded 4-Her who has developed invaluable life skills through varied experiences within the core content curriculum, including strong leadership, citizenship, and communication skills, and is civically engaged. 4-H strives to build contributing, productive, and self-directed members of society, which the Emerald Award Winners exemplify. Each year four Emerald Award Winners are selected by the KY 4-H Foundation.

The Emerald Application packet should include the following:
- Updated application
- Cover letter
- Resume
- Letters of recommendation
- YouTube video link (please also email the video link to ashley.osborne@uky.edu)

Cover Letter – *Candidates include in application packet AND bring to Emerald interview.*
The cover letter should be a written explanation of why you are the best candidate for the Emerald Award. Please include: 1) how 4-H has helped you and 2) how you will use the skills you have learned in 4-H. Please note:
- Use standard 8.5 x 11 paper.
- Use font size 12 point Times New Roman or Arial.
- Photographs or project pictures should not be included.
- The letter should be limited to one page.
- Resume and cover letter information can be found in the Kentucky 4-H Workforce Preparation Curriculum.

Personal Vision Resume – *Candidates include in application packet AND bring to Emerald interview.*
- Use standard 8.5 x 11 paper
- Use font size 12 point Times New Roman or Arial
- Photographs or project pictures should not be included.
- Resume should be limited to two pages, one side only for each page.
- The resume should include:
  - Summary or objective statement
  - Contact information
  - Skills developed in school, 4-H, sports, clubs, jobs, etc.
  - Level of education attained
  - Future plans (after high school)
  - Work experiences

- o Volunteer experiences
- o Awards (including 4-H and non-4-H activities)
- Resume and cover letter information can be found in the Kentucky 4-H Workforce Preparation Curriculum.

Video
- Video must be 3-5 minutes, and completed by the 4-H Achievement applicant.
- Video must include the following:
  - o Introduction of the 4-H member.
  - o Summary of member's Junior level 4-H work.
  - o Summary of the members Senior level 4-H work.
  - o Statement of what 4-H means to the you, the member.
  - o Future aspirations.
- Please post the video to YouTube and email the YouTube link to your county agent and the state 4-H Achievement program contact (ashley.osborne@uky.edu). The YouTube video must be posted online by December 16 and must remain posted until October 1 of the following year. **Only YouTube links will be accepted.**
- The video does not need to be of professional quality. The video represents your personality and ability to present yourself as a leader.
- Please be aware that the video will be used outside the 4-H Emerald process for 4-H public relations and marketing.

Letters of Recommendation
Each Emerald candidate must have two letters of recommendation.
- Letter one, is written from an individual in the Kentucky Cooperative Extension Service. (Example: county 4-H agent, club leader, or 4-H volunteer).
- Letter two, is written from an individual outside the Kentucky Cooperative Extension Service. (Example: teacher, family friend, or member of the faith community).